

**VILLAGE OF CIMARRON
REGULAR COUNCIL MEETING VIRTUAL MINUTES
WEDNESDAY, OCTOBER 14, 2020 at 6:00pm
Cimarron Village Meeting**

The Governing Body met via GoToMeeting Application
Wednesday, October 14, 2020 6:00 PM (MDT)
<https://global.gotomeeting.com/join/870444509>

The dial in meeting information is below:
United States (Toll Free): 1 866 899 4679
United States: +1 (224) 501-3318

Access Code: 870-444-509

This code is the same code used for every meeting- it is the Village of Cimarron Code

I. Pledge of Allegiance

Mayor Leo Martinez led the Pledge of Allegiance

II. Pledge to the New Mexico State Flag

Mayor Leo Martinez led the Pledge of the New Mexico Flag

III. Roll Call

Mayor Leo Martinez Mayor Pro Tem Laura Gonzales Councilor James Gallegos
Councilor Matthew Gonzales Councilor Judy B. LeDoux

IV. Approval of Agenda

Councilor James Gallegos moved to approve the agenda of October 14, 2020.

Councilor Judy B. LeDoux seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux- Aye, Approved 4-0

V. Presentation: endeavOR Program- James Glover, Director

Director James Glover signed on to the meeting. He provided a presentation of the endeavOR program and the different programs they cover. He provided a Power Point Presentation that provided information that is directed at Outdoor Recreation. He added that the Village is a member of the endeavOR program and there was no cost. When the presentation was done, Mr. Glover mentioned that if anyone needed additional information they could call him or Jared Chatterley from Raton. Councilor Matthew Gonzales mentioned he has been in talks with the NMDOT Board on the OHV recreation in different places and that they are not in support of OHVs on the highways; he also added the Village of Cimarron does have an OHV Ordinance in place. Councilor Matthew Gonzales also asked if there was an opportunity to become a member of the advisory board of the region. Mr. Glover responded that he would like to have that conversation offline with Matthew and with Mr. Pattison who is specifically working with OHV side of the Outdoor recreation.

VI. Approve/Disapprove/Discuss Cimarron School Building Donation- Adan Estrada, Superintendent

Superintendent Adan Estrada of Cimarron Schools signed into the Cimarron meeting to inform the Governing Body that the Cimarron School Board is interested in donating the old School Building to the Village. He did say the School would be putting in all the upgrades, safety modifications, and all the necessary security concerns that would provide a safety barrier between the school children and the building. He also mentioned the green house would be included in the donation. Councilor James Gallegos asked if the lead paint had been abated from the facility? Mr. Estrada said it had not been. Councilor James Gallegos mentioned he would like to have the building donated with no lead.

VII. Approve/Disapprove Eagle Scout Project Julia Taylor

Miss Julia Taylor presented her ideas, map, and plans for her Eagle Scout Project which she has designed a dog park on 10th Street. She would like to put in this project to complete her Eagle Scout project. She also mentioned she would like to have water available for this project.

Councilor James Gallegos moved to approve Julia Taylors Eagle Scout Project. Councilor Matthew Gonzales seconded. Approved 4-0

Roll Call Vote: Councilor Judy B. LeDoux- Aye, Councilor Matthew Gonzales-Aye, Councilor James Gallegos-Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

VIII. Minutes

a. Approve/Disapprove: Regular Meeting September 9, 2020

Councilor Matthew Gonzales moved to approve the meeting minutes of September 9, 2020.

Councilor Judy B. LeDoux seconded. Approved 4-0

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Matthew Gonzales-Aye, Councilor Judy B. LeDoux- Aye, Approved 4-0

IX. Comments from the General Public (Limited to 3 minutes)

-Sue Weldin reported she has noticed the trash at the plaza is not being serviced on a schedule and the trash is overflowing. She also asked about the water situation, and explained how it is hurting business and she is hopeful we can get the water situation taken care of soon. She also said she is excited to see the signs up, Admin Shawn Jeffrey reported she did get the poles ordered and hopefully the project can be completed soon.

X. Reports by Department Heads-

a. Mayor's Comments

Mayor Leo Martinez reported the Council meetings will be all virtual starting in November. He also mentioned this Saturday there will be a car rally going through the Village for the elections. Mayor Leo Martinez also reported there have been cases in and around Cimarron and it's very important to adhere to the COVID safe practices and wear masks and stay distant.

b. Village Administrator Report

Admin Shawn Jeffrey submitted her report and added that the ICIP has been completed and approved, The Vac trailer has been paid off, some speed bumps have been installed, and posts have been ordered for the speed detection signs.

Councilor James Gallegos asked Admin Shawn Jeffrey to read the four bullet points that are in the Administrators report which identify the four things that must be done before the Boil alert will be lifted from NMED.

- These are the things we have to have in process before the water order will be lifted:
 1. Turbidity constantly below 0.3 NTU- the data from the inline turbidimeter will show the numbers- currently we are not right there yet- we are either over or under- See MOR included
 2. Functional and calibrated in-line turbidimeter- Hach will be here this week to get this done
 3. Demonstration of meeting CT (contact time) working on this process formula
 4. Clean Bacti samples- (will be taken on Monday)

She explained the system is in process of getting upgraded and reports are being turned in correctly and hopefully the system will be good to go in a couple weeks.

Mayor Leo Martinez and Councilor James Gallegos explained some of the steps to processing the water.

c. Public Works Report

PW Joseph Quintana had to leave on a water break call. He left his report with Admin Shawn Jeffrey, he reported that the diversion is running they will turn the gate and open the line in the morning to see how the system runs and if we can get water to the plant through the line we found, installed speed bumps today, Hach representative has been scheduled for a service trip, Anthracite has been ordered and is on the way, ordered a new portable turbidimeter, new PH thermometer, MIOX system has been repaired, NMED will be coming for another site visit, getting a quote for a new chlorine pump, working on the work order list, and poles will be here soon for the speed limit signs.

d. Police Department Report

Chief Ryan Gates submitted his report and also reported they have had 53 cases this year, Peace River Films will be filming here soon, Councilor Matthew Gonzales asked if the company is in compliance with the State and Governors regulations regarding COVID safe practices. Chief Ryan Gates responded that he did speak with them about that and they are in compliance.

e. Ambulance Report

No report submitted. Louise Johnson did mention that they have been very busy.

f. Fire Department Report

None

g. Municipal Judge Report

Judge Karen Gates reported there are some changes in the Municipal Court and that she will be taking over the Clerk duties and Admin she will also be updating the payments and generating monthly reports.

h. Senior Center Report

Admin Shawn Jeffrey mentioned that Miss Ramona said October 30 will be the deadline to order lunch for Thanksgiving.

i. Chamber of Commerce Report

Councilor Judy B. LeDoux reported they will be meeting tomorrow. She also mentioned the hours will be changing to 2-3 days a week. Her last day will be October 22, 2020.

j. Cemetery Board Report

Mayor Pro Tem Laura Gonzales reported they met on September 28, 2020. She also mentioned Acting Utility Clerk Reva Sandoval has been updating the Cemetery records. Public Works Joseph Quintana has ordered the new signs for the Cemetery, the Board has voted to lock the gates at the Cemetery with the open hours of 8-8pm in the Summer and Winter 8-5pm, she also added she has received quotes for the fencing at the Cemetery and the quotes have come in at around \$26,000-\$35,000. The project could be reduced if our public works department could assist in the project. Admin Shawn Jeffrey is looking for grant funds for the fencing project and also this project is listed on the ICIP. Phasing the project may be an option. Monday October 26, 2020 is the next Cemetery meeting.

k. Beautification Board Report

No report

l. Code Regulation Board Report

No report

XI. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:

a. Check Report and Deposit Register from September 9, 2020 through October 14, 2020

Mayor Pro Tem Laura Gonzales moved to approve the check report and the deposit register for September 9, 2020 to October 14, 2020. Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos-Aye, Councilor Matthew Gonzales-Aye, Councilors Judy B. LeDoux-Aye, Approved 4-0

b. NM Law, LLC bill for \$

Councilor James Gallegos moved to approve the NM Law, LLC bill for \$1,700.55. Councilor Matthew Gonzales seconded.

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Matthew Gonzales-Aye, Councilor James Gallegos-Aye, Mayor Pro Tem Laura Gonzales-Aye, Approved 4-0

7:04pm Mayor Leo Martinez had to leave and go help the Public Works to turn off a water main and fix a leak. Mayor Pro Tem Laura Gonzales presided over the meeting.

XII. Old Business- Discussion Each Item listed A.-B. will be considered for Action of Approve/Disapprove/Discussion:

a. Water Restrictions

Mayor Pro Tem Laura Gonzales reported the Village is still on Stage one restrictions. Admin Shawn Jeffrey stated it would be best to leave water restrictions on until the water system situation has been resolved and we can get good flow from the river.

b. CoVid-19 Update

Meeting changes will be effective starting with the November meeting. Mayor Pro Tem Laura Gonzales also reported the Governor has implemented more changes and they will be effective October 16th and the Governor has a press conference scheduled for tomorrow and there could be more changes coming. She also repeated that the meetings will continue however they will not be open to the public, this is being implemented to mitigate the spread of COVID 19. All meetings will be virtual on the GoToMeeting platform.

XIII. New Business- Each Item listed A.-F. will be considered for Action of Approve/Disapprove/Discussion:

a. Amendment #2 Ordinance 277 Section 14.13.15.410-A repealing Ordinance 277 Amendment #1

Councilor James Gallegos moved to approve Amendment #2 Ordinance 277 Section 14.13.15.410- A repealing Ordinance 277. Councilor Judy B. LeDoux seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos- Aye, Councilor Matthew Gonzales- Aye, Judy B. LeDoux-Aye, Approved 4-0

b. Change Order 1- NM Underground Utilities

Councilor Judy B. LeDoux moved to approve Change Order 1 for NM Underground Utilities. Councilor Matthew Gonzales seconded.

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye. Approved 4-0

c. Change Order 1- Minor Construction

Councilor Judy B. LeDoux moved to approve Change Order 1 for Minor Construction. Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos- Aye, Councilor Matthew Gonzales- Aye, Councilor Judy B. LeDoux-Aye, Approved 4-0

d. Change Order 1- Stoven Construction

Councilor Judy B. LeDoux moved to approve Change Order 1 for Stoven Construction. Councilor Matthew Gonzales seconded.

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye, Councilor James Gallegos- Aye, Mayor Pro Tem Laura Gonzales-Aye. Approved 4-0

e. USDA Water Plant Rehabilitation Project Award

Councilor James Gallegos moved to approve the award of the USDA Water Plant Rehabilitation Project to AnchorBuilt, Inc for the amount of \$1,752,084.20. Councilor Matthew Gonzales seconded.

Roll Call Vote: Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos- Aye, Councilor Matthew Gonzales- Aye, Councilor Judy B. LeDoux-Aye, Approved 4-0

f. Resolution 2020-038 Budget Adjustment- CARES ACT Funding

Councilor James Gallegos moved to approve Resolution 2020-038 Budget Adjustment- CARES ACT Funding. Councilor Judy B. LeDoux seconded.

Roll Call Vote: Councilor Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye, Mayor Pro Tem Laura Gonzales-Aye, Councilor James Gallegos- Aye, Approved 4-0

XIV. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters-

A. Reassign Reva Sandoval to Utility Clerk

Councilor Matthew Gonzales motioned to adjourn to executive session. Councilor Judy B. LeDoux seconded. Approved 4-0 7:20pm

Roll Call: Councilor Judy B. LeDoux, Councilor Matthew Gonzales, Councilor James Gallegos, Mayor Pro Tem Laura Gonzales, all are present

XV. Return from Executive Session

Councilor Matthew Gonzales moved to return to open session at 7:50pm. Councilor James Gallegos seconded. Approved 4-0

Councilor Matthew reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem Laura Gonzales, Councilor James Gallegos, Councilor Matthew Gonzales, Councilor Judy B. LeDoux, - All are present

XVI. Approve/Disapprove Reassign Reva Sandoval to Utility Clerk

No Action was taken.

XVII. Council Concerns

-Councilor James Gallegos reported he continues to take calls on the water situation. He asked that Admin Shawn Jeffrey and the Public Works do what needs to be done to get the lower diversion functioning.

Mayor Leo Martinez returned to the meeting 8:00pm

-Mayor Pro Tem asked if an update report could be drafted for the public so they are aware of the water status and the boil alert. She also mentioned the maintenance schedule and she would like to see the list of things being tasked on the time schedule which they are listed. She asked about the movie production crew and the travelling car show and are they obeying the

Governor's directive for CPS due to the big issue made over the softball tournament and attendance.

-Mayor Leo Martinez stated that all need to follow the state guidelines for COVID 19

-Councilor Matthew Gonzales emphasized all events must follow same rules and regulations of the state. He also mentioned Kudos to the Village staff for all the things going on in Town.

-Councilor Judy B. LeDoux commented that she is thankful 11st is getting done and its great the new water and wastewater lines are getting put in.

XVIII. Adjourn


Councilor Matthew Gonzales moved to adjourn the meeting. Councilor Judy B. LeDoux seconded. Approved 4-0 8:25 pm

Roll Call Vote: Councilors Judy B. LeDoux-Aye, Councilor Matthew Gonzales- Aye, Councilor James Gallegos-No, Mayor Pro Tem Laura Gonzales- Aye Approved 4-0

APPROVED THIS 12 DAY OF NOVEMBER 2020


Leo Martinez, Mayor

Attest:


Shawn Jeffrey, Clerk-Administrator