

**VILLAGE OF CIMARRON  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, AUGUST 11, 2021 at 6:00pm**

**The Governing Body met via GoToMeeting Application.**

Wednesday, August 11, 2020 6:00 PM (MDT)

<https://global.gotomeeting.com/join/870444509>

**The dial in meeting information is below:**

United States (Toll Free): 1 866 899 4679

United States: +1 (224) 501-3318

**Access Code: 870-444-509**

This code is the same code used for every meeting- it is the Village of Cimarron Code

**I. Pledge of Allegiance**

Mayor Leo Martinez led the Pledge of Allegiance

**II. Pledge to the New Mexico State Flag**

Pledge to the New Mexico State flag.

**III. Roll Call**

Mayor Leo Martinez      Mayor Pro Tem Laura Gonzales      Councilor James Gallegos  
Councilor Matthew Gonzales-Telephonic      Councilor Judy B. LeDoux

**IV. Approval of Agenda**

*Councilor Judy B. LeDoux moved to approve the agenda of August 11, 2021. Councilor James Gallegos seconded. Approved 4-0*

**V. Little League Proclamation**

Councilor James Gallegos read the proclamation presentation to those team members present sponsored by Councilor Matthew Gonzales. The Governing Body thanked them for attending and each one was given a signed proclamation with the Village seal. A round of applause was given for the team and their historic season.

**VI. Minutes**

a. Discuss/Approve: Regular Meeting Special Minutes July 28, 2021

*Mayor Pro Tem Laura Gonzales moved to approve the meeting minutes of July 28, 2021. Councilor James Gallegos seconded. Approved 4-0*

**VII. Comments from the General Public (Limited to 3 minutes)**

- Louise Johnson- Louise commented that she appreciated Public Works employee Monica Garcia for her work on fixing the man hole lid in front of the thrift store. Ms. Johnson also mentioned she is concerned there is no water hydrants by their house and she is concerned

about fire suppression. Admin Shawn Jeffrey reported there is enough hose on the fire truck's and they can reach her house in case of a fire.

- Kirk Davis also spoke to say he would like to vacate some property in the Village limits, the block across from the church is owned solely by him and his wife and they have no need to have an alley going through the property. He also mentioned the area at the "garlic field" the CS Ranch owns the block and they would like to vacate the street and two alleys in that area as well. One more area is down by the river, the area is south of the river- it is a flood zone and it is not feasible to have this property broke up into lots as the river is very close. These are some housekeeping issues he has wanted to take care of for a long time and he has just gotten around to approaching the process. He asked if it is ok that he proceeds with surveying and property work to take care of these issues. The Governing Body encouraged him to proceed.

### **VIII. Correspondence and Appreciations**

None

### **IX. Fiscal Year 2020 Audit Presentation- Fierro & Fierro**

Ms. Rose Fierro presented the final audit and explained the few findings and she went over the financials.

### **X. Lodgers Tax Presentation- Sharon Smith & Harold White**

Sharon Smith presented first and explained she is on the board and the members are:

Sharon Smith, Vicki Harper, Sheila, Erin Tawney, and Sue Weldin and they meet to go over the applications and to discuss and make recommendations fund events and supporting the Chamber of Commerce for the tourism in Cimarron.

Harold White, President of the Chamber also spoke to say he has been updating the website himself and that he has paid for the renewals of the site. He also added he would like to promote tourism by having movie in the park summer events and he would like to redo the visitor sign at the end of the Village. Councilor James Gallegos mentioned that the Lodgers Tax should be paying for the website renewal and he also added he would like to see the last few years revenues and expenses so he could study the trends. Councilor James Gallegos also added he would volunteer to be on the Chamber Board.

### **XI. Reports by Department Heads-**

#### **a. Mayor's Comments**

Mayor Leo Martinez did not have anything to report. Councilor James Gallegos asked if there is a timeline to repair Ms. Coker/s driveway admin Shawn Jeffrey reported the driveway had been done.

He also reported he noticed that mileage is being paid out to the Mayor for the same conference and an employee who took the Village vehicle. He asked if it is in the policy for all people traveling. Mayor Leo Martinez explained the policy is for Village employees and he also stated he was not traveling at the same time as the employee and that is why he took his own vehicle. Councilor James Gallegos stated he was just checking on this process and if there is a budget for Governing body travel. Admin Shawn Jeffrey confirmed there is.

- b. Village Administrator Report  
-Councilor James Gallegos asked if the Village is still advertising for a certified water/wastewater operator for Cimarron, Admin Shawn Jeffrey responded that yes and it is going to cost \$816 to advertise for two weeks in the Alb Journal.
- c. Public Works Report  
-Submitted Work Orders
- d. Police Department Report  
-Chief Ryan Gates presented his report  
Chief Gates did inform all that he has had one of his officers resign from his position and he will advertise the position soon.
- e. Municipal Judge Report  
-No Report
- f. Cemetery Board Report  
Mayor Pro Tem Laura Gonzales stated they did not have a meeting in July but they are scheduled to resume meeting next month.
- g. Senior Center Report, Chamber of Commerce Report, Beautification Board Report, Fire Department Report, Ambulance Report  
Councilor James Gallegos reported that he is amazed at the area of response the Cimarron Ambulance covers with the crew they have. He would like to have a proclamation drafted for the department for their amazing service serving the Colfax County Area.
- h. Code Regulation Board Report  
No report

**XII. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:**

- a. Check Report and Deposit Register from July 14, 2021 through August 6, 2021  
*Councilor Judy B. LeDoux moved to approve the check report and deposit register from July 14, 2021 through August 6, 2021. Councilor James Gallegos seconded. Approved 3-0*
- b. NM Local Government Law Firm bill for \$1,463.14  
*Councilor James Gallegos moved to approved the NM Local Government Law Firm bill in the amount of \$1,463.14. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0*

**XIII. Old Business- Each Item listed - will be considered for Action of Approve/Disapprove/Discuss:**

None at this time

**XIV. New Business- Each Item listed A.-I. will be considered for Action of Approve/Disapprove:**

- a. Change Order #1 AnchorBuilt- Electrical  
Mike Waresak from Forsgren was present virtually. He explained the change order is due to and electrical installation plan that did not get put in the original bid.

*Councilor Judy B. LeDoux moved to approve Change Order #1 for Anchorbuilt. Councilor James Gallegos seconded. Approved 3-0*

b. Resolution 2021-024 NMFA Law Enforcement Loan

*Councilor James Gallegos moved to approve Resolution 2021-024 NMFA Law Enforcement Loan. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0*

c. Resolution 2021-025 Adopting Personnel Policy

*Councilor James Gallegos moved to approve Resolution 2021-025 Personnel Policy. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0*

No Discussion

d. Resolution 2021-026 Budget Adjust FY21 4<sup>th</sup> Qtr.

*Councilor Judy B. LeDoux moved to approve Resolution 2021-026 Budget Adjustment FY21 4<sup>th</sup> Qtr. Councilor James Gallegos seconded. Approved 3-0*

e. Resolution 2021-027 Authorizing the Assignment of Signatories Capital Outlay SAP 21-F2309-STB Wastewater

*Councilor James Gallegos moved to approve Resolution 2021-027 Signatories for Capital Outlay SAP-21-F2309-STB. Councilor Judy B. LeDoux seconded. Approved 3-0*

f. Resolution 2021-028 Authorizing the Assignment of Signatories Capital Outlay SAP 21-F2308-STB Water

*Councilor Judy B. LeDoux moved to approve Resolution 2021-028 authorizing signatories for Capital Outlay SAP-21-F2308-STB Water. Mayor Pro Tem Laura Gonzales seconded. Approved 3-0*

g. Purchase new truck- Public Works

*Councilor James Gallegos moved to approve the purchase of a new truck for the public works. Councilor Judy B. LeDoux seconded. Approved 3-0*

h. USDA Application for Park Project

*Admin Shawn Jeffrey this item is to start gathering ideas for a park project so an application could be submitted to USDA for possible funding. Discussion Only.*

i. Resolution 2021-30 CDBG Application- Wastewater Project

Admin Shawn Jeffrey explained there were three in person public hearings held and due to COVID and the pandemic there were no attendees. Those present were Admin Shawn Jeffrey and Finance Clerk Renee LeDoux. The projects discussed were the sawmill and the wastewater facility. It was recommended through the hearings that wastewater treatment facility improvements would be the best project for the Village.

*Mayor Pro Tem Laura Gonzales moved to approve Resolution 2021-030 CDBG Application for Wastewater Facility Improvements. Councilor Judy B. LeDoux seconded. Approved 3-0*

**XV. Items for Next Agenda**

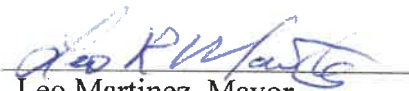
Chamber Budget, Lodgers Tax Reports and financials for the last three years, and a Proclamation for the Cimarron EMS for their service for the September 8 meeting

Councilor James Gallegos reported September 11, 2021 is the grand opening of the Colfax County Health Center.

**XVI. Adjourn**

*Mayor Pro Tem Laura Gonzales moved to adjourn the meeting. Councilor James Gallegos seconded. Approved 3-0 7:20 pm Approved 3-0*

**APPROVED THIS 8 DAY OF SEPTEMBER 2021**

  
Leo Martinez, Mayor

Attest:

  
Shawn Jeffrey, Clerk-Administrator