

VILLAGE OF CIMARRON

AGENDA

REGULAR MEETING MINUTES

WEDNESDAY, MARCH 9, 2022

6:00pm

The Governing Body met in Person and via GoToMeeting Application.

Wednesday, March 9, 2022, 6:00 PM (MDT)

<https://global.gotomeeting.com/join/870444509>

I. Pledge of Allegiance and Salute to the New Mexico State Flag

Mayor Matthew Gonzales led the Pledge of Allegiance and the salute for the NM State Flag.

II. Roll Call

Mayor Matthew Gonzales
Councilor Eloy Brazil

Mayor Pro Tem James Gallegos
Councilor Judy B. LeDoux

Councilor Ernie LeDoux

III. Approval of Agenda

Mayor Matthew Gonzales asked if there are any amendment to the agenda. Councilor Judy B. LeDoux stated that there is double posting and either items 4&5 need to be removed or items 7&8. Mayor Matthew Gonzales stated the second set will be removed.

Councilor Judy B. LeDoux moved to approve the amended the agenda as presented. Councilor Ernie LeDoux seconded.

IV. Comments from the General Public (Limited to 3 Minutes)

No comments

V. Correspondence and Appreciations

- Councilor Judy B. LeDoux thanked Adrian Archuleta for taking time out of his working day to take us to Deming to pick up the NMDOT Auction vehicles on Sunday and Monday. Mayor Matthew Gonzales explained the NMDOT Hardship Auction and the vehicles we were able to get purchased with the \$25,000 credit they issued. Councilor Ernie LeDoux also mentioned they are four very nice vehicles, and they all ran great the entire trip.
- Mayor Matthew Gonzales reported the Village received a letter from Mr. Hickman in appreciation for Public Works Danny Martinez for his prompt response and concern for him and his parents. He also added Danny is a credit to the Village as he goes above and beyond.
- Mayor Matthew Gonzales announced he had a certificate of appreciation to present. This award of appreciation is for Mr. Kirk Davis. Mayor Gonzales stated Mr. Davis has been instrumental in helping the Village get the tractors from the Hardship auction, he has helped with the water issues by rehabilitating the diversion, helping the Public Works with their equipment, and maintenance. Mayor Matthew Gonzales recognized that Mr. Davis has

helped the Village a lot. Mr. Kirk Davis was surprised as he had no idea that he was going to get an award. He spoke to say the vehicles that have been obtained are good vehicles and they have a resalable option as they all run, and the equipment is in good running condition. He thanked everyone for the award.

VI. Approve/Disapprove Minutes

a. Regular Meeting Minutes: February 9, 2022

Mayor Pro Tem James Gallegos moved to approve the minutes from the February 9, 2022, meeting. Councilor Judy B. LeDoux seconded. Approved 4-0

VII. Reports by Department and Boards-

a. Mayor's Report

Mayor Matthew Gonzales submitted his report to the Governing Body. He also added he will be moving the police to the clinic building. He has invited other agencies to be a part of the building as well such as the Colfax County Sheriff Office and NM State Police. This building would be used as a hub for the police. There are four offices one to be used by each agency and two by Cimarron Police.

He also reported on the Cimarron Community Impact Center which is the old Elementary building that he is working to obtain from the Cimarron Schools. He reported he had a great meeting this week with some of the key community stakeholders and he ensured this project would be cost effective for the Village. He is looking at developing several programs to occupy the building to assist in the effort as it will be self-sustaining. Councilor James Gallegos asked if one of the programs that is interested in this building is the Mora Head start program Birth to 3 program that supports young mothers? He went on to explain the program and the value it would provide to the community. Mayor Matthew Gonzales reported that yes they are looking at those programs and currently those programs are in talks with the Cimarron Schools. The Cimarron School still own the building and if it is donated to the Village the transition will be done so there are no delays in the programs. He also mentioned he would like for Councilor James Gallegos to meet with them as he has experience with those programs. Councilor Eloy Brazil brought up the water level table of that building. He said there have been floods in the past and the foundation may have issues. Mayor Matthew Gonzales explained he has investigated the different options to ensure there is no flooding into the building. Councilor James Gallegos reported when that flood happened the school had some of the foundation rebuilt and reinforced the walls so the building would not flood. He also explained the drain must be kept cleaned out often so there isn't any flooding in the breezeway area. Councilor Ernie LeDoux asked if there is a well or sub water system located in that area. Councilor James Gallegos responded that yes there is a well on the property and it has not been claimed. Mayor Matthew Gonzales asked Mr. Tim Farmer of the NM State Engineer office if he has any information on this well. Mr. Farmer explained the property owner can file for the well and they need to have the previous use information to complete the process. Mayor Matthew Gonzales informed all there will be a community forum set up soon for this project. Councilor Ernie LeDoux asked about the furnace, Mayor Gonzales told him this could be part of the discussion in the public forum.

Mayor Matthew Gonzales also reported that Representative Roger Montoya came to the Village for a legislative wrap up. He reported he was able to secure \$100,000 for the water lines and \$20,000 for the canine recreational facility. He also reported the 1.7 million dollars

the governor was going to allocate did not make it through the final process. He did mention that additional funding may be available later in the year.

b. Village Administrator's Report

Report was submitted. Admin Shawn Jeffrey also reported the water report has been submitted for February, the NMML District meeting is March 10 and they will be giving legislative updates, the Village did receive the \$950,000 for the 11th street project, there was a meeting today with NMDOT and the Engineer from Stantec and the 11th street project is 60% complete and construction for the project will be around May or June, Anchorbuilt is back working on the water treatment plant project, and the newly elected officials institute is coming up for those who would like to attend.

Mayor Pro Tem James Gallegos asked about the EV charging stations, Admin Shawn Jeffrey explained that she is working with Springer Electric to identify some funding sources so the Village can get some put in.

c. Public Works Report

Service order report was submitted. Mayor reported the public works department has been very busy fixing sewers and completing other tasks.

d. Police Department Report

Chief Ryan Gates presented his report and added there are additional charges being filed on the report that is mentioned in his submitted report.

e. Fire Department Report

Mayor Matthew Gonzales reported the Fire Department did get their 501c3 account setup and that they received \$25,000 stipend grant. Mayor Gonzales also asked the FD if they could identify spots around the village that are overgrown and can be burned.

f. Municipal Judge Report

No report submitted.

g. Ambulance Report

Louise Johnson reported they are still running calls. Mayor Pro Tem James Gallegos reported the EMS have responded to 30 calls this month. He also added they are responding to calls from the Cimarron Canyon to Gladstone and they deserve to be recognized.

h. Senior Center Report

No report submitted

i. Cemetery Board Report

President Laura Gonzales reported the Board met on February 28, 2022, and they went over the financials. She also added Santana has continued to update the Caselle Cemetery records. At the end of March, they will be doing a walk through of the Cemetery to identify the different areas and they are proceeding with the application to get the Cemetery designated as a historical site. She also mentioned they will be looking at the roads to determine the road condition issues and drainage issues. The parking lot project has been delayed due to funds

not being available for the project through the legislature. They are working to apply for a grant to purchase probing equipment for the Cemetery. The next meeting is scheduled for March 28, 2022, at 12:00pm at Village Hall. President Laura Gonzales responded to Councilor Eloy Brazil question he had last month about the road by the building. Through much discussion they will walk the area to identify the graves and to identify ways the roads can be developed so that people may visit the gravestones in that area. Mayor Pro Tem James Gallegos mentioned that the Board has had a surveyor in the area observing the locations of the graves and documenting them. He suggested the Board continue their work with the survey and historic process and bring the suggestions to council Mayor Matthew Gonzales asked President Laura Gonzales if she could participate in a walk through with Councilor Eloy Brazil. She agreed.

j. Beautification Board Report

Admin Shawn Jeffrey did not have any report.

k. Code Regulation Board Report

Councilor Eloy Brazil stated when he was appointed to this Board, and he spoke with Mayor Matthew Gonzales about having the Village clean up its own properties so the process could be enforced better. He would like to clean up our own areas cleaned up and the alleys cleaned up. Mayor Pro Tem James asked if the Village could send out letters to absentee property of both residential and commercial buildings to clean up their properties and to see if they have any intentions for the property.

l. Chamber of Commerce Report

President Melissa Warner reported the Chamber met last month and will be meeting this Wednesday at Hikers Coffee Co. at 6:00pm and all are welcome to attend. She mentioned the board has been discussing beautification in the Village especially at the visitor's center. One of the goals is to paint the outside this summer and to provide a bigger presentation of information about Cimarron in the inside of the building. She also stated they would like to get the fountain cleaned up and there is a bunch of glass in there. She mentioned the ditch behind the restrooms needs some material and they will be talking to the Village about some other improvements as well that they would like to see. Mayor Matthew Gonzales responded asking her to report to the Village right away when she becomes aware of any issues in the Village that need to be taken care of. Ms. Kathleen Smylie offered to pick up the glass from that area, Mr. Warner said he had already picked up the glass and disposed of it. Mayor Gonzales reiterated for anyone to report any issues they see in the Village that need to be taken care of so it does not become an elevated issue.

VIII. Presentation: Biomass Plan - Charles Curtain, Ph.D. - Sangre De Cristo Mountain Initiative
Dr. Charles Curtain presented the Biomass energy information to the Governing Body and to the public attending the meeting. He is asking for the village to apply for an economic development plan for a feasibility study for Bio-Mass energy in the Village of Cimarron. He explained the process of clean burning of the biomass plant that will provide an energy source. The feasibility plan is necessary to see if this will be a viable project for Cimarron.

- IX. Financials- Each Item listed A.-B. will be Considered for Action of Approve/Disapprove:**
- a. Check Report and Deposit Register from February 4, 2022 through March 4, 2022
Mayor Pro Tem James Gallegos moved to approve the check report and the deposit register for February 4, 2022, to March 4, 2022. Councilor Judy B. LeDoux seconded. Approved 4-0
 - b. NM Local Government Law Firm bill for \$302.05
Councilor Judy B. LeDoux moved to approve the NM Law, LLC billing for \$302.05. Mayor Pro Tem James Gallegos seconded. Approved 4-0

X. Old Business- Each Item listed A.-B. will be considered for Action Approve/Disapprove/Discuss:

- a. Update Ditch Inventory
Mayor Matthew Gonzales reported he is in the process of identifying the ditches and the issues that need to be done to each area. Councilor Ernie LeDoux mentioned he has tried to contact NMDOT District 4 to get additional information on obtaining a 100-year flood plan for the ditches. Mayor Matthew Gonzales thanked him for checking into this and said he will leave this item on the agenda for updates at next month's meeting.
- b. Resolution 2022-015 MAP Amendment to change project scope from Bridge Crossings to 11th & Jefferson Improvements Phase 1
Admin Shawn Jeffrey explained that due to the funding restrictions she would like to change the scope of the MAP request to the 11th street project to help with the shortfall of funding with the TPF program.
Mayor Pro Tem James Gallegos moved to approve Resolution 2022-015 NMDOT MAP Amendment. Councilor Ernie LeDoux seconded. Approved 4-0

XI. New Business- Discussion Only

- a. Village Clean Up Day
Mayor Matthew Gonzales announced the cleanup day and that the increase in fuel prices has caused fuel to go up and the roll off cost has increased to \$400
The annual cleanup day will be April 23, 2022 from 8-4pm and the Great American Cleanup will be May 1, 2022 from 1-4pm
- b. Setting Tentative Secondary Monthly Meeting
Mayor Matthew Gonzales explained he would like to designate a day in case a second meeting of the Governing Body would be required during the month. He recommended the fourth Wednesday to be the day for a second meeting if necessary for business.
- c. Comprehensive Plan- Establish Ad Hoc Committee, Call for Volunteers
https://www.villageofcimarron.net/uploads/6/0/1/3/60139615/cimarron_comp_plan_sept09.pdf
Mayor Matthew Gonzales explained the last comprehensive plan was done in 2009 and he would like to update the plan. He mentioned the plan should be updated every five years. He also reported some items have been taken care of and need to be removed from the list.
Mayor Matthew Gonzales stated he will reach out to the people who participated in the draft

of the plan in 2009 and see if they would be interested in participating in the update of this plan.

XII. New Business- Each Item listed A.-H. will be considered for Action of Approve/Disapprove/Discussion:

a. Resolution 2022-019 FY2023 TPF Project- Bridge Crossings

Councilor Judy B. LeDoux moved to approve Resolution 2022-019 FY2023 TPF project. Councilor Eloy Brazil seconded. Approved 4-0

b. Resolution 2022-020 NMFA Application for Bio-Mass Facility Plant Project Plan

Mayor Pro Tem James Gallegos moved to approve Resolution 2022-020 NMFA Application for Bio-Mass Facility Plant Plan. Councilor Eloy Brazil seconded. Approved 4-0

Mayor Pro Tem James Gallegos also mentioned the school has categorical funding available for projects like this and it could be a joint partnership for this project.

c. Resolution 2022-021 Bank Signatories

Councilor Judy B. LeDoux moved to amend and approve Resolution 2022-021 Bank Signatories to include replacing board of trustees with governing body. Mayor Pro Tem James Gallegos seconded. Approved 4-0

d. NMDOT COOP Time Extension Amendment

Councilor Eloy Brazil moved to approve NMDOT COOP Time Extension Amendment. Councilor Judy B. LeDoux seconded. Approved 4-0

e. Condemn Property 7th & Hamilton

Councilor Judy B. LeDoux moved to continue the condemnation process of 7th & Hamilton. Councilor Ernie LeDoux seconded. Approved 4-0

f. Lodgers Tax Board Update Appointments

Councilor Judy B. LeDoux moved to approve the updated Lodgers Tax Appointment. Councilor Eloy Brazil seconded. Approved 4-0

g. MOU: Maintenance Agreement Between Cimarron Schools and Village of Cimarron

Mayor Pro Tem James Gallegos moved to approve MOU Maintenance Agreement between Cimarron Schools and the Village of Cimarron for the baseball field. Councilor Ernie LeDoux seconded. Approved 4-0

h. Posting for Public Works Vacancies

Mayor Matthew Gonzales provided the Governing Body the public works job posting and explained he would like to fill two public works positions and he would like to do interviews in two weeks.

Mayor Pro Tem James Gallegos moved to proceed with posting for public works vacancies. Councilor Judy B. LeDoux seconded. Approved 4-0

XIII. ADJOURN TO EXECUTIVE SESSION TO DISCUSS LITIGATION AND LIMITED PERSONNEL MATTERS AS PER NEW MEXICO OPEN MEETINGS ACT 10-15-1 SECTION H SUBSECTIONS 2 & 7:

Limited Personnel Matters-

A. Contract Leo Martinez for Water/Wastewater Certified Operator

Mayor Pro Tem James Gallegos motioned to adjourn to executive session to discuss the items listed. Councilor Eloy Brazil seconded. Approved 4-0 7:24pm

Roll Call Vote: Mayor Pro Tem James Gallegos-Aye, Councilor Judy B. LeDoux-Aye, Councilor Eloy Brazil-Aye, Councilor Ernie LeDoux-Aye

XIV. Return to Regular Session

Mayor Pro Tem James Gallegos moved to return to open session at 7:47pm. Councilor Ernie LeDoux seconded. Approved 4-0

Mayor Pro Tem James Gallegos reported the only items discussed were those listed on the agenda and no decisions were made.

Roll Call: Mayor Pro Tem James Gallegos, Councilor Judy B. LeDoux, Councilor Ernie LeDoux, and Councilor Eloy Brazil- All are present

XV. Council Concerns:


- Councilor Eloy Brazil mentioned he would like to see the alleyways opened up and they need to be bladed especially by the ball field.
- Councilor Ernie LeDoux- he asked about the road that is marked South Columbus which is the property from 12th street to the south and that he was told it is private property. Mayor Matthew Gonzales stated a formal agreement or easement is an option to fix the issue to make this a public road.
- Mayor Pro Tem James Gallegos asked if the owners of commercial buildings in town could be notified to see if they would sell or fix their building or even paint it with murals. He also mentioned the roads with millings are starting to get potholes and that they need to be identified and fixed.
- Councilor Judy B. LeDoux also mentioned the potholes are beginning to appear all around the Village
- Councilor Ernie LeDoux thanked all the employees for doing such a great job. Mayor Matthew Gonzales responded that monthly he will be recognizing people and he asked the council if they have recommendations to send them to him.

XVI. Items for Next Agenda

XVII. Adjourn

Mayor Pro Tem James Gallegos moved to adjourn the meeting. Councilor Judy B. LeDoux seconded. Approved 4-0 7:57 pm

APPROVED THIS 13 DAY OF APRIL 2022


Matthew Gonzales, Mayor

Attest:


Shawn Jeffrey, Clerk Administrator